



Faith Academy

Faith Academy Learning Management System (LMS) vClassroom

# STUDENT

## Quick Start Guide

Special Note: It can take up to 48 hours (school days - not weekends) for your vClassroom account to be created by Faith Academy. So if your username and temporary password do not work yet, try again a little later. If after 2 school days and your vClassroom account still has not been activated, call your campus.

**The vClassroom is the portal where all of your current courses and course work is located.**

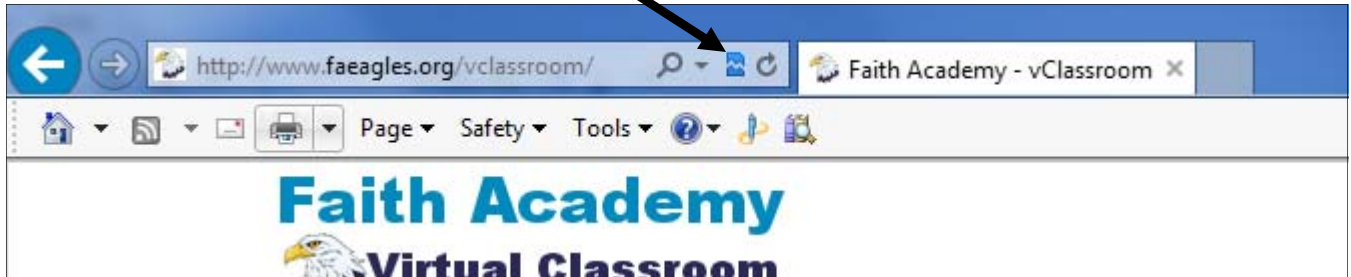
Page 1	Cover Sheet
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Page 3	How to login continued
Page 4	Main screen tab definitions
Page 5	How to change your password and email address
Page 6	My courses tab overview
Page 7	Courses Tab layout/definitions
Page 8	Courses Tab covering Announcements section
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Page 13	Courses Tab covering Test section



# Faith Academy Learning Management System (LMS) vClassroom

The vClassroom is the portal where all of your current courses and course work is located.

You can use the Firefox Browser, Google Chrome Browser or Internet Explorer. (Note for Internet Explorer: If you are using a newer IE browser make sure you turn on the “compatibility setting” It turns blue when it is on. If it is not on, you will have some issues within the portal with items not working.

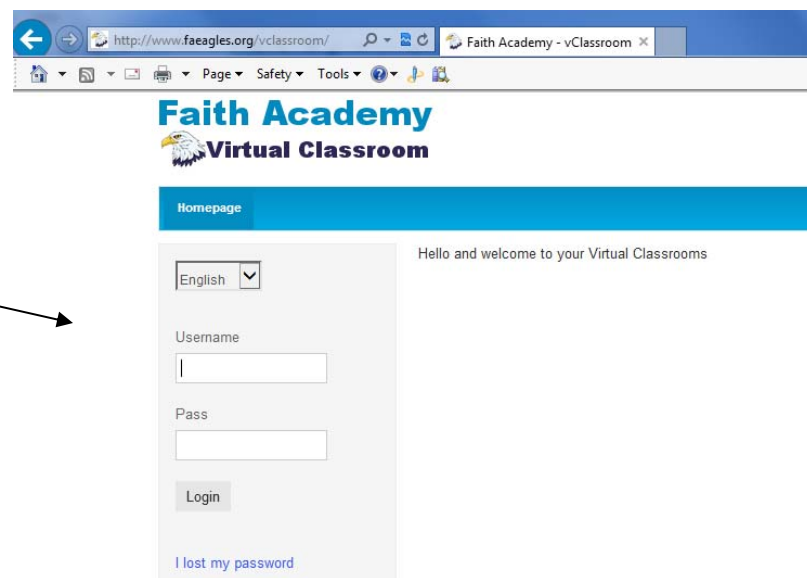


To locate the vClassroom portal and log in you simply need to go to <http://www.faeagles.org>



On this web page will be some tutorial handouts and videos you can use to aid you in learning how to use the vClassroom.

When you are comfortable with the portal training and you are ready to login to get to your vClassrooms, you simply need to click the login link and it will take you to the portal login page.



**Faith Academy - Loganville**  
 2571 Highway 78  
 Loganville GA 30052

Phone (770) 466-7872  
 Fax (770) 554-0123  
 School Code 111-848

www.faihaca.org

Student Full Name: \_\_\_\_\_ Student ID: 100101 Parents/Guardians: \_\_\_\_\_  
 Diploma Type: \_\_\_\_\_

**Student Schedule for Term**

Course Number	Course Name	Start Date
27.0610010	Algebra	2013-08-03
26.0120010	Biology A	2013-08-03
27.0971010	CCGPS Coordinate Algebra A	2013-08-03
23.0620020	English 2 B	2013-08-03
27.0530020	Math Mon Mgt B	2013-08-03
60.0720010	Spanish 2 A	2013-08-03

vClassroom temporary password = **ptah793x**

To login for the first time each semester. You will need your student ID and the temporary password. Both can be found on your student schedule.

Your username is your student ID. Type that into the username field. Your temporary password is what you type into the Pass field.

Then click the Login button to gain access into the vClassroom.

http://www.faeagles.org/vclassroom/

**Faith Academy Virtual Classroom**

Homepage

English

Username: \_\_\_\_\_

Pass: \_\_\_\_\_

Login

[I lost my password](#)

Hello and welcome to your Virtual Classrooms

This is what the portal homepage looks like after you login.

Here is where any portal news/information is located.

http://www.faeagles.org/vclassroom/index

**Faith Academy Virtual Classroom**

Homepage My courses Profile Personal agenda Progress student student

Hello and welcome to your Virtual Classrooms

**Portal news**

**Week 01**  
 Week has started

great to have you here

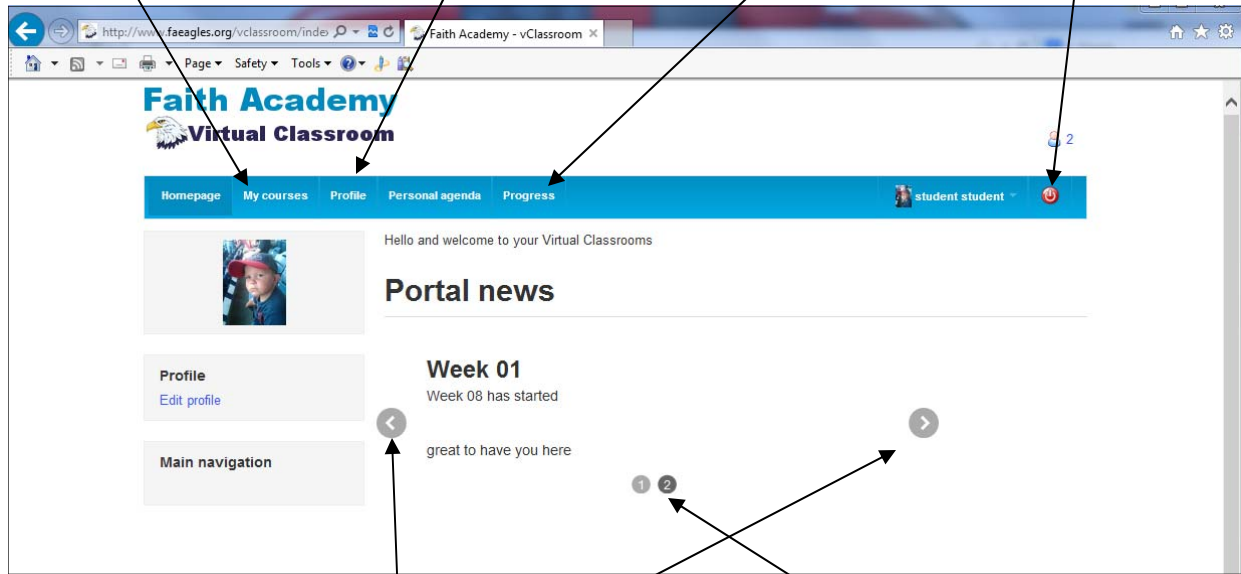
1 2

**My Courses Tab** - This is where all of your course classrooms can be found.

**Profile Tab** - This is where you will change your password. You should do this the first time you log in. Also make sure your email address is correct in this tab. In case you forget your password you can have it emailed to you.

**Progress Tab** - Is not currently being used by Faith Academy. So it might show 0 progress for your courses. But don't worry we are not utilizing this feature.

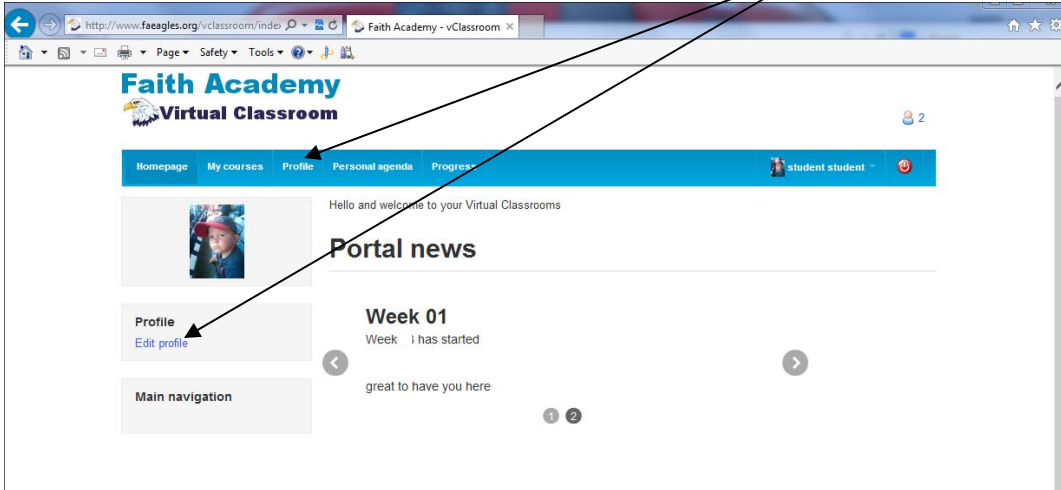
**Log Out** - Click the Red button and it will Log you out of the system.



**Portal news** - Upcoming News. When there are multiple news items you will see the numbers below. And can click the next or previous button to view them all.

## Change Password and Email address

To change your password or edit your email address you can click either of these items to get to the edit screen.



Fill in or change your email address here.  
Note: This email is only used in this LMS.  
The LMS will email you your password incase you forget it.

To create a new password you must type the current password in here and type the new password into both of these areas.

Profile

First name student1

Last name student1

Username student1

Code

E-mail

Phone

Language English

Pass

To change your password, enter your current password in the field above and your new password in both fields below. To maintain the current password, leave the three fields empty.

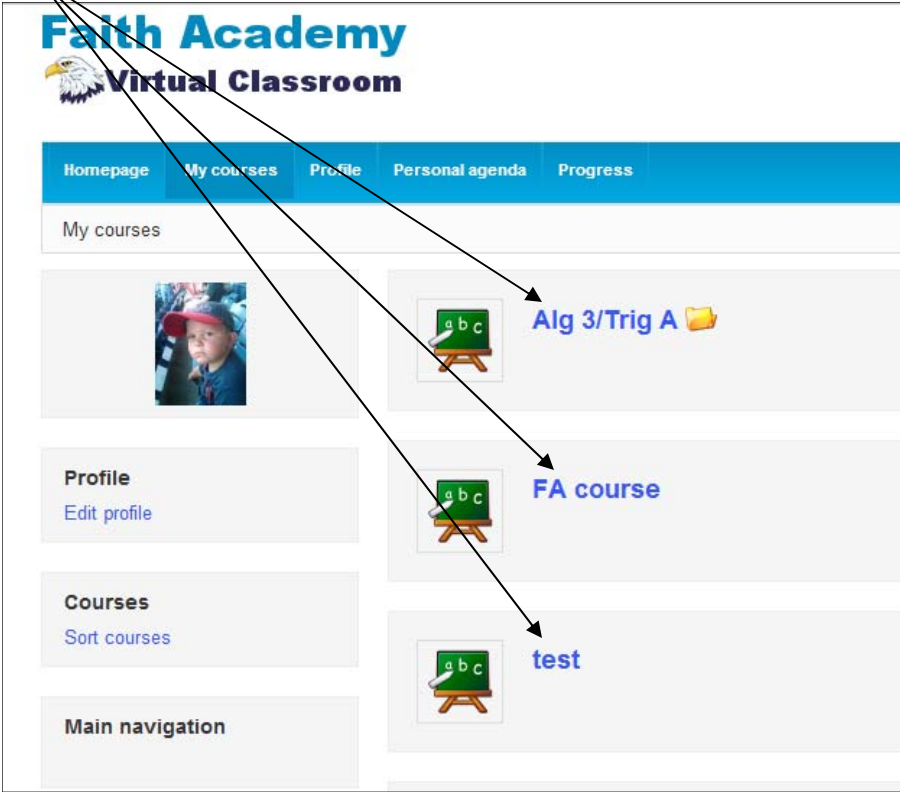
New password

Confirm password

Save settings

Click the "Save settings" to save your changes.

In the My Courses tab you will see all of the courses in which you are currently enrolled. To enter into the course just click the course name.



Once you have clicked on a course you will see the course applications. All courses will have the Announcements link and the Documents Link. Only particular courses will have the other Forums, Links and Test Links.

**Faith Academy**  
**Virtual Classroom**

Homepage My courses Profile Personal agenda Progress student student

Alg 3/Trig A

**Course Legend**

**Announcements** - Is where any teacher notes, hints and alerts are placed.

**Documents** - Course helpful documents can be found here.

**Forums** - This is where all the weekly Discussion Questions (DQ) are located. This is also where you can find the discussion board for the questions you might have on the weekly work.

**Links** - This is where the teacher can place external website links that might aid in your weekly packets or DQ questions.

**Test** - Some subjects may have pre-assessments test, online tests and/or quizzes. The teacher will place a note in the Announcements section if there are any pre-assessments test or quizzes to be taken online.

Announcements  
Documents  
Forums  
Links  
Tests

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## Announcements

When you click on the Announcements link you can see the different announcements placed by the teacher or school administrator.

**Faith Academy**  
Virtual Classroom

Homepage My courses Profile Personal agenda Progress

Alg 3/Trig A / Announcements

Title	By	Latest update
<a href="#">Week 8</a>	Admin Admin	October 16, 2013 at 03:19 PM

To read the announcement just click the announcement title link.

**Faith Academy**  
Virtual Classroom

Homepage My courses Profile Personal agenda Progress

Alg 3/Trig A / Announcements

[←](#)

**Week 8**

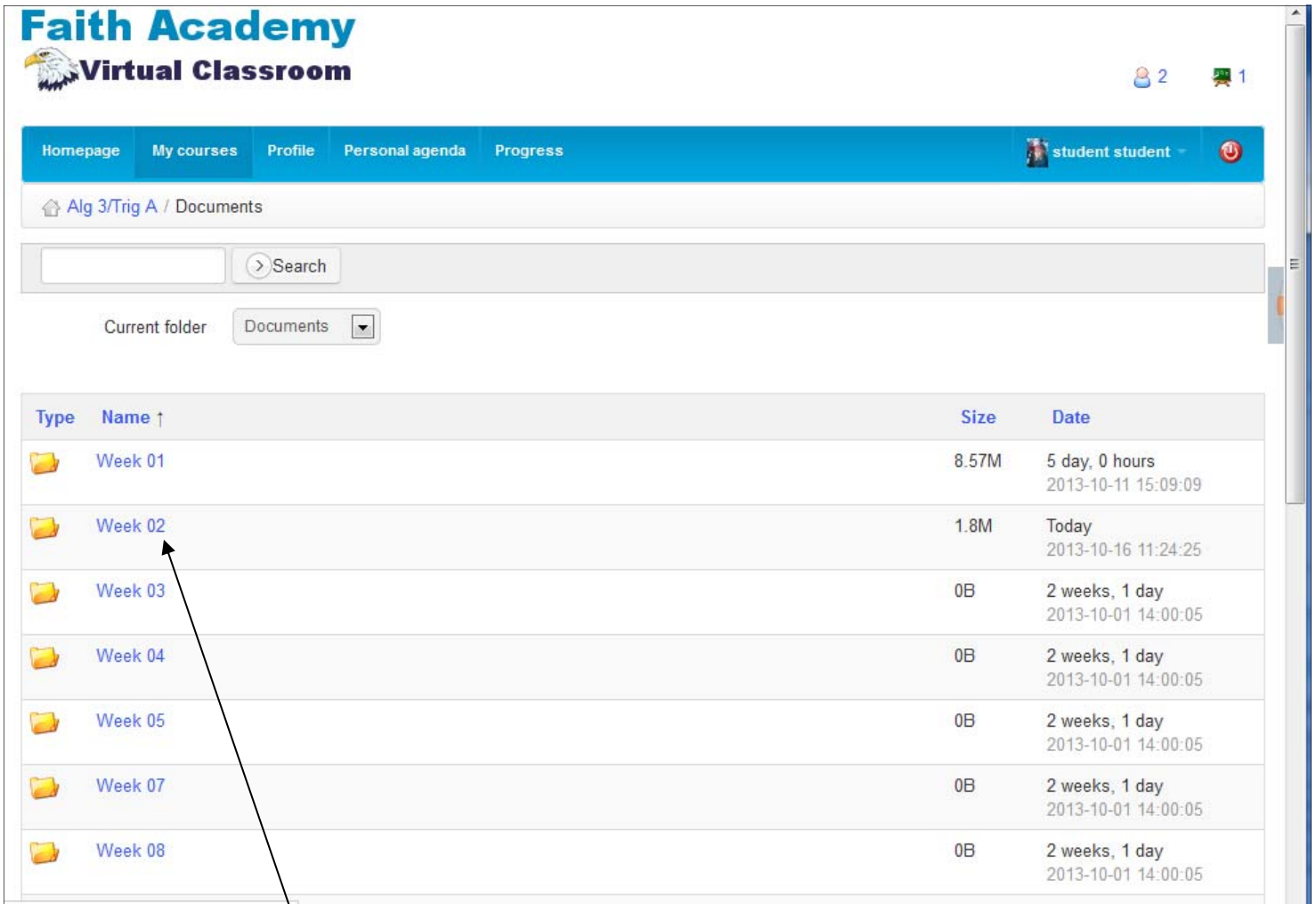
In the week 8 Packet there is an extra credit question on page 12.

Latest update : October 16, 2013 at 03:19 PM

Visible to : All

To get back to the announcements section you can click the back button. Or to go back to the course main page you can click the course link.

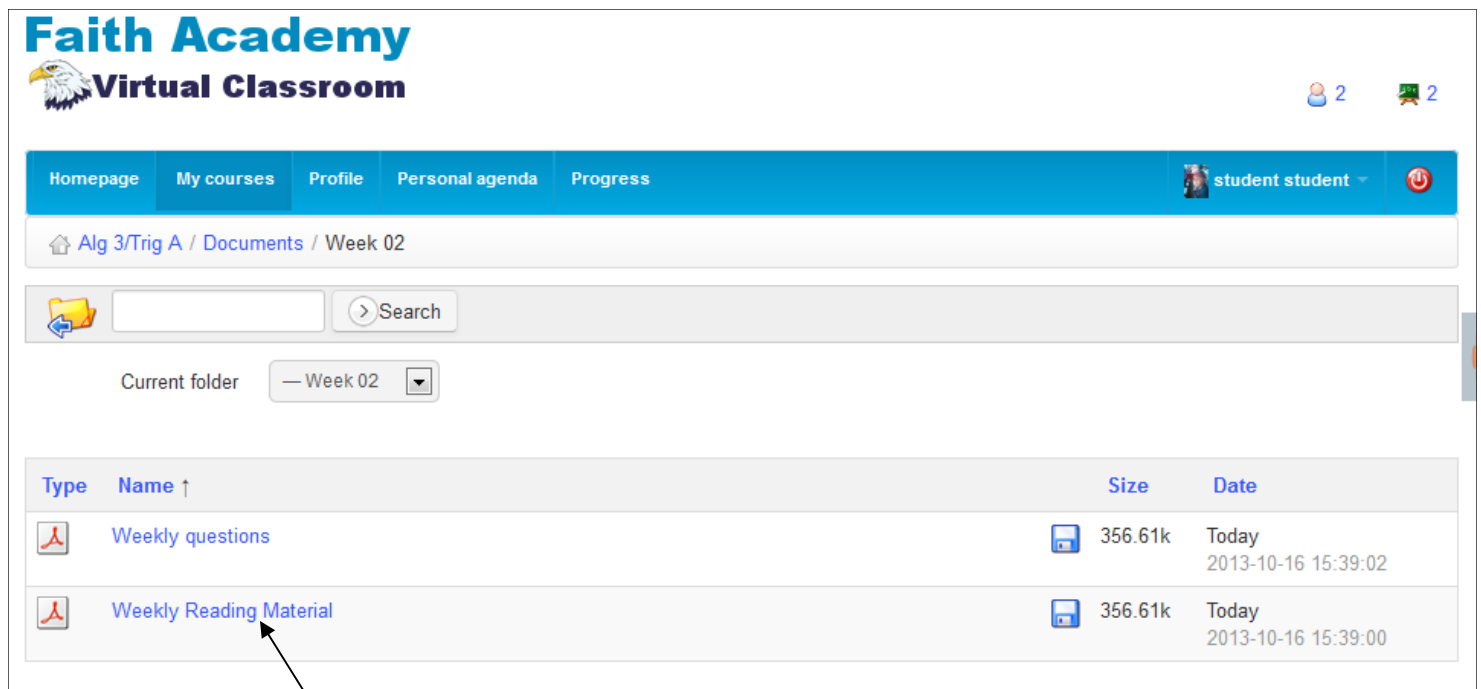




The screenshot shows the 'Documents' page in the Faith Academy Virtual Classroom. The page title is 'Alg 3/Trig A / Documents'. A search bar is present with a 'Search' button. Below the search bar, the 'Current folder' is set to 'Documents'. A table lists folders for 'Week 01' through 'Week 08'. An arrow points to 'Week 02'.

Type	Name ↑	Size	Date
Folder	Week 01	8.57M	5 day, 0 hours 2013-10-11 15:09:09
Folder	Week 02	1.8M	Today 2013-10-16 11:24:25
Folder	Week 03	0B	2 weeks, 1 day 2013-10-01 14:00:05
Folder	Week 04	0B	2 weeks, 1 day 2013-10-01 14:00:05
Folder	Week 05	0B	2 weeks, 1 day 2013-10-01 14:00:05
Folder	Week 07	0B	2 weeks, 1 day 2013-10-01 14:00:05
Folder	Week 08	0B	2 weeks, 1 day 2013-10-01 14:00:05

Click on the week you are needing

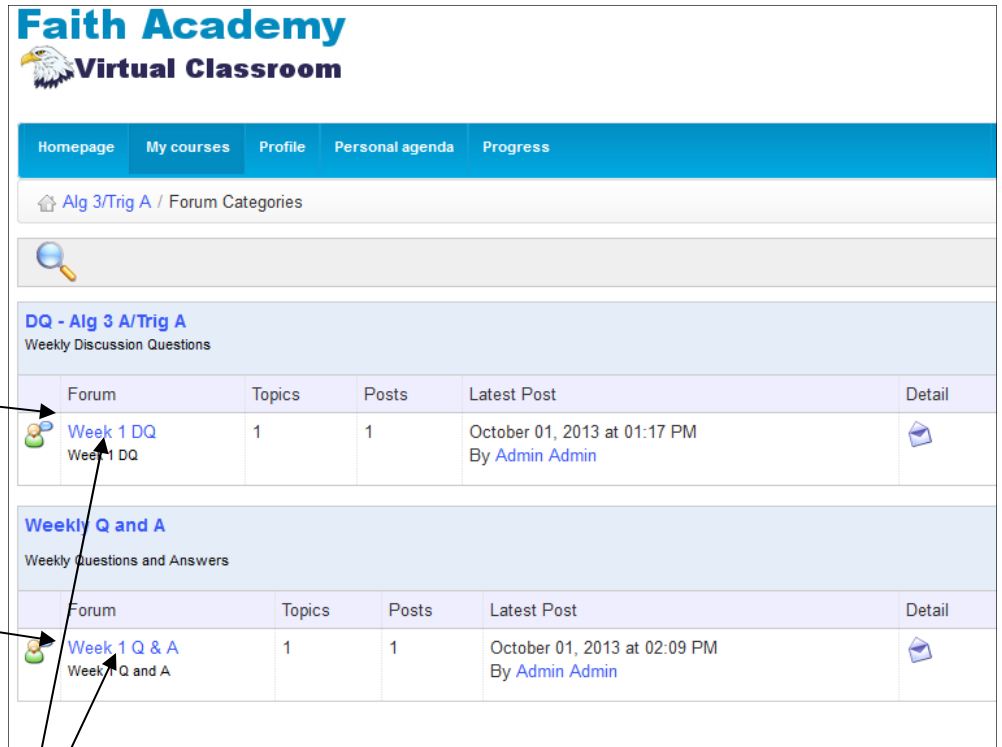


The screenshot shows the 'Documents' page for 'Week 02'. The page title is 'Alg 3/Trig A / Documents / Week 02'. A search bar is present with a 'Search' button. Below the search bar, the 'Current folder' is set to 'Week 02'. A table lists files for 'Weekly questions' and 'Weekly Reading Material'. An arrow points to 'Weekly Reading Material'.

Type	Name ↑	Size	Date
File	Weekly questions	356.61k	Today 2013-10-16 15:39:02
File	Weekly Reading Material	356.61k	Today 2013-10-16 15:39:00

To view the file. Click on the name.

Some subjects will have Forums (Discussion boards). When you click on the Forums link you can see the Discussion Questions and Q & A Forums available each week. Each week the weekly Forums will be released for you to view and work in.



**Faith Academy Virtual Classroom**

Homepage My courses Profile Personal agenda Progress

Alg 3/Trig A / Forum Categories

**DQ - Alg 3 A/Trig A**  
Weekly Discussion Questions

Forum	Topics	Posts	Latest Post	Detail
<a href="#">Week 1 DQ</a> Week 1 DQ	1	1	October 01, 2013 at 01:17 PM By Admin Admin	

**Weekly Q and A**  
Weekly Questions and Answers

Forum	Topics	Posts	Latest Post	Detail
<a href="#">Week 1 Q &amp; A</a> Week 1 Q and A	1	1	October 01, 2013 at 02:09 PM By Admin Admin	

Discussion questions will be found here. Note: this will change each week.

Question and Answer Forum can be found here. Note: this will change each week.

After you click on the Forum heading that you are wanting to work on or view, you will get this screen.

To reply to other DQ or Q&A questions you just need to click on the Question title.



**Faith Academy Virtual Classroom**

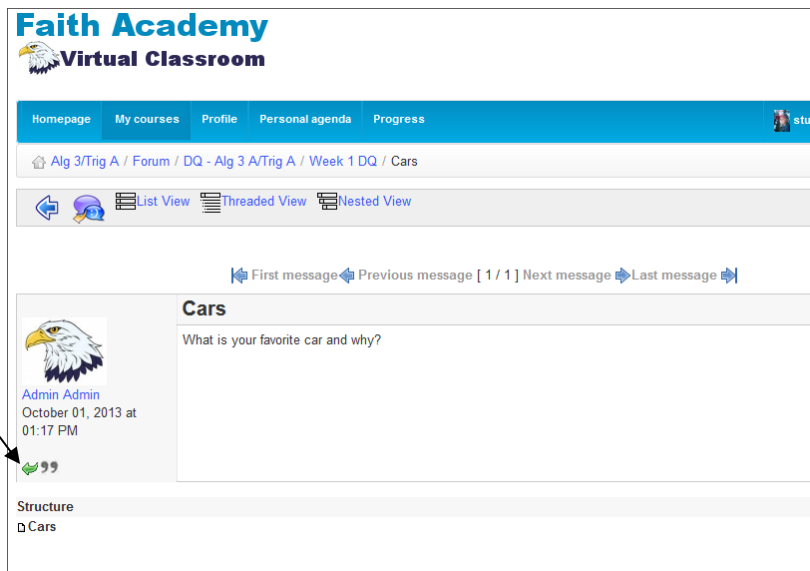
Homepage My courses Profile Personal agenda Progress

Alg 3/Trig A / Forum Categories / DQ - Alg 3 A/Trig A / Week 1 DQ

**Week 1 DQ**  
Week 1 DQ

Title	Replies	Views	Author	Latest post	Detail
<a href="#">Cars</a>	0	4	Admin Admin	October 01, 2013 at 01:17 PM By Admin Admin	

Now you are able to view the DQ or Q&A question. To reply to the question with your answer click the green reply arrow link.



**Faith Academy Virtual Classroom**

Homepage My courses Profile Personal agenda Progress

Alg 3/Trig A / Forum / DQ - Alg 3 A/Trig A / Week 1 DQ / Cars

List View Threaded View Nested View

First message Previous message [ 1 / 1 ] Next message Last message

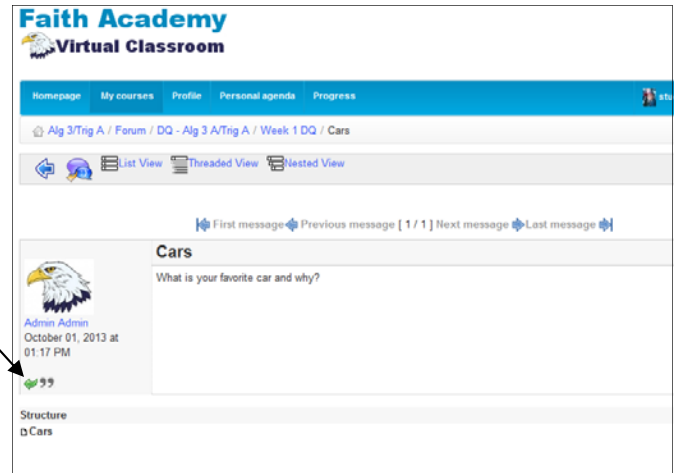
**Cars**

What is your favorite car and why?

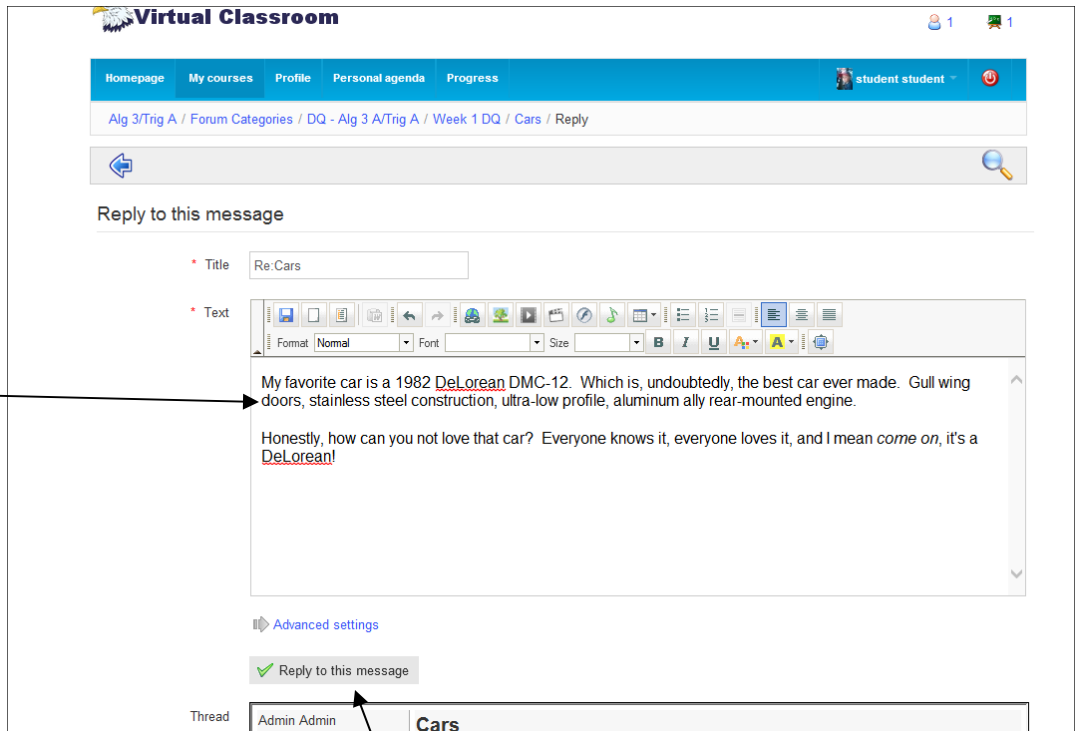
Admin Admin  
October 01, 2013 at 01:17 PM

Structure  
D Cars

After you clicked the Green reply link you will get the input screen where you can enter your reply.

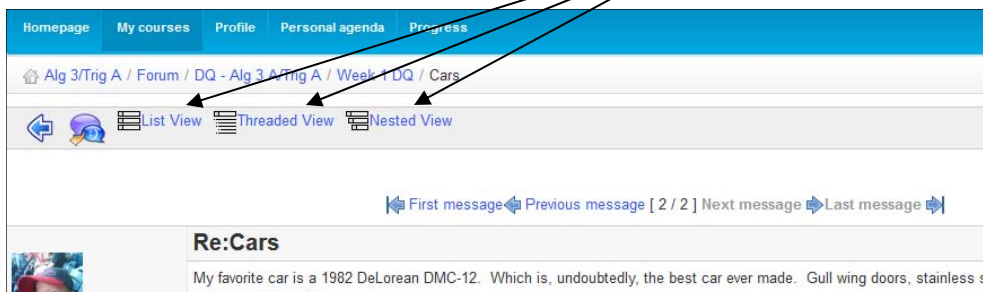


Type your reply here in this text box.



After you have typed in your reply you need to click the “Reply to this message” button to submit your answer.

Note: You can view the thread in different ways by clicking the on one of the 3 available viewing options.





Some subjects will have Links. When you click on the Links icon you can see any of the available links that the teacher has included for you to aid in your weekly packets or discussion questions.

In the Links section you can see the available links for the particular weeks. To open the week you need to click the week number.

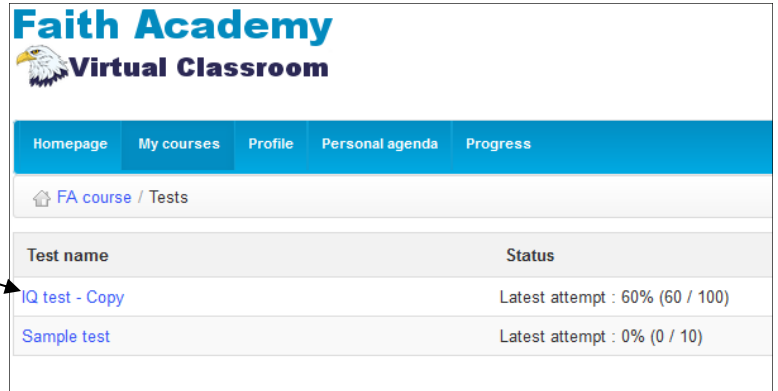
The screenshot shows the Faith Academy Virtual Classroom interface. At the top, there is a navigation bar with links for Homepage, My courses, Profile, Personal agenda, and Progress. Below this, the breadcrumb trail reads 'Alg 3/Trig A / Links'. The main content area is divided into sections for Week 2, Week 1, and Week 3. The Week 1 section is highlighted, showing 'week 1 links'. An arrow from the text on the left points to the 'Week 1' label in this section.

To view the external website or documents, click the desired web link.

This screenshot shows the Faith Academy Virtual Classroom interface, similar to the one above, but with the Week 1 section expanded to show a list of links. The links are: 'Google link' (with a globe icon) and 'Alg 3 Linear video' (with a globe icon). Arrows from the text on the left point to these two links.

Some subjects will have Test. Test are online quizzes, tests or worksheets. When you click on the Test icon you can see any of the available links that the teacher has included for you. The teacher will place a note in the announcements section if there are any tests to be taken online.

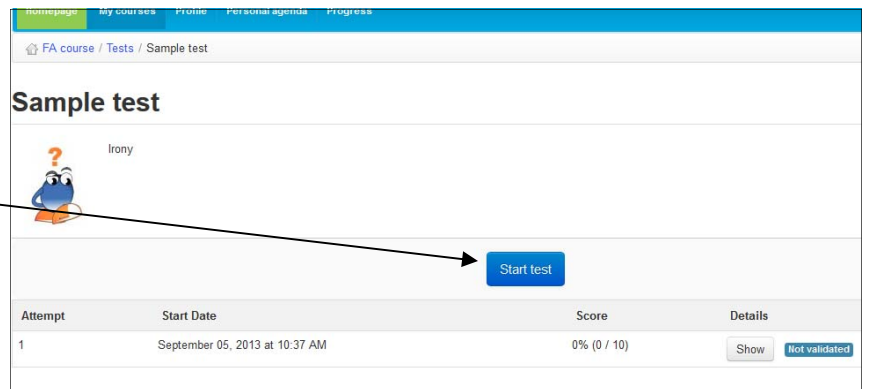
Choose the test you need to take



The screenshot shows the 'Faith Academy Virtual Classroom' interface. At the top, there is a navigation bar with 'Homepage', 'My courses', 'Profile', 'Personal agenda', and 'Progress'. Below this, a breadcrumb trail reads 'FA course / Tests'. A table lists available tests:

Test name	Status
<a href="#">IQ test - Copy</a>	Latest attempt : 60% (60 / 100)
<a href="#">Sample test</a>	Latest attempt : 0% (0 / 10)

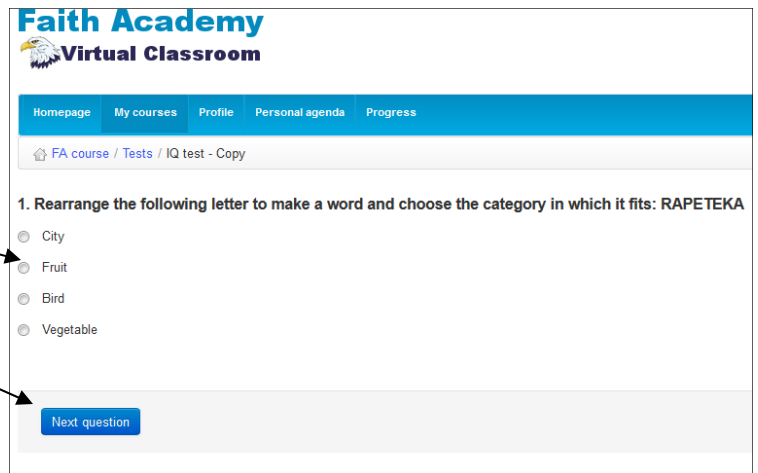
Choose the start button to begin the test



The screenshot shows the 'Sample test' page. It features a question icon and the word 'Irony'. A blue 'Start test' button is visible. Below the question, a table shows the test attempt history:

Attempt	Start Date	Score	Details
1	September 05, 2013 at 10:37 AM	0% (0 / 10)	Show <a href="#">Not validated</a>

Answer the question and then click the "Next Question" button

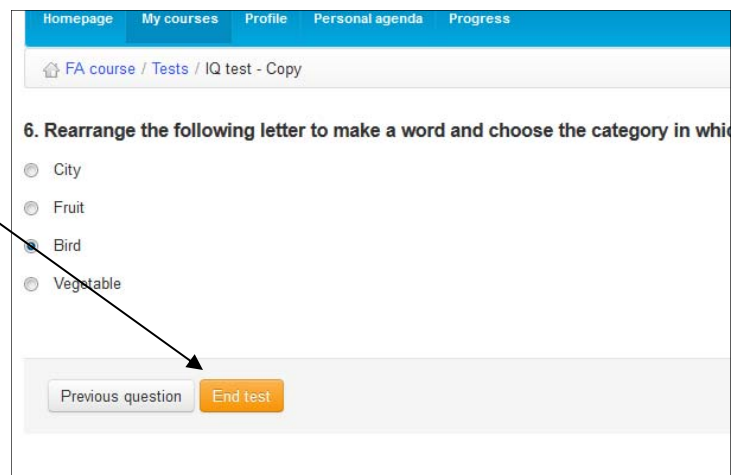


The screenshot shows a question from the 'IQ test - Copy'. The question is: '1. Rearrange the following letter to make a word and choose the category in which it fits: RAPETEKA'. The categories are listed as radio button options:

- City
- Fruit
- Bird
- Vegetable

A blue 'Next question' button is located at the bottom of the question area.

At the end of the test click the "End Test" button to submit your completed test.



This screenshot is similar to the previous one, showing the same question: '6. Rearrange the following letter to make a word and choose the category in which it fits: RAPETEKA'. The categories are the same. At the bottom, there are two buttons: 'Previous question' and 'End test'.