



Faith Academy

Faith Academy Learning Management System (LMS) vClassroom

# STUDENT

## Quick Start Guide

Special Note: It can take up to 48 hours (school days - not weekends) for your vClassroom account to be created by Faith Academy. So if your username and temporary password do not work yet, try again a little later. If after 2 school days and your vClassroom account still has not been activated, call your campus.

**The vClassroom is the portal where all of your current courses and course work is located.**

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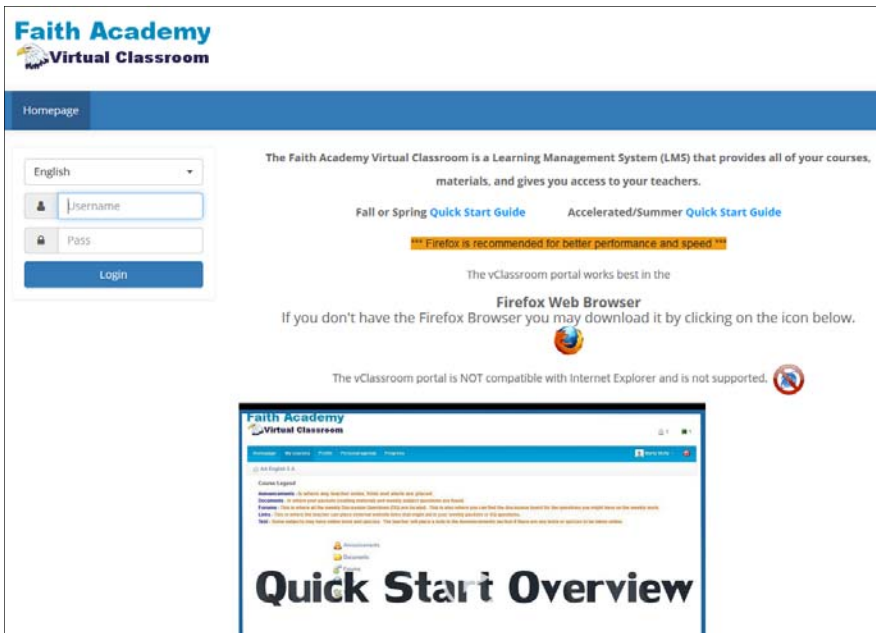


# Faith Academy Learning Management System (LMS) vClassroom

The vClassroom is the portal where all of your current courses and course work is located.

Firefox is the recommended web browser for the vClassroom portal. All other browser will have some technical issues within the vClassroom portal.

To locate the vClassroom portal and log in you simply need to go to <http://vclassroom.faeagles.org>



On the login screen are some tutorial handouts and videos you can use to aid you in learning how to use the vClassroom.

When you are comfortable with the portal training and you are ready to login to get to your vClassrooms, you simply need to type in your username and password and click the Login button.



To login for the first time each semester. You will need your student ID and the temporary password. Both can be found on your student schedule.

**Faith Academy - Loganville**  
2571 Highway 78  
Loganville GA 30052

Phone (770) 466-7872  
Fax (770) 554-0123  
School Code 111-848

www.faiathaca.org

Student Full Name	Student ID 100101	Parents/Guardians: Diploma Type:
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**Student Schedule for Term**

Course Number	Course Name	Start Date
27.0610010	Algebra	2013-08-03
26.0120010	Biology A	2013-08-03
27.0971010	CCGPS Coordinate Algebra A	2013-08-03
23.0620020	English 2 B	2013-08-03
27.0530020	Math Mon Mgt B	2013-08-03
60.0720010	Spanish 2 A	2013-08-03

vClassroom temporary password = **ptah793x**

Your username is your student ID. Type that into the username field. Your temporary password is what you type into the Pass field.

Then click the Login button to gain access into the vClassroom.

**Faith Academy Virtual Classroom**

Homepage

English

Username

Pass

Login

The Faith Academy Virtual Class

Fall or Spring Q

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If you don't have the Fire

The vClassroom port

**Faith Academy Virtual Classroom**

Homepage My courses Profile Personal agenda Progress

© AA English S.A.

**My Courses Tab** - This is where all of your course classrooms can be found.

**Profile Link** - This is where you will change your password. You should do this the first time you log in.

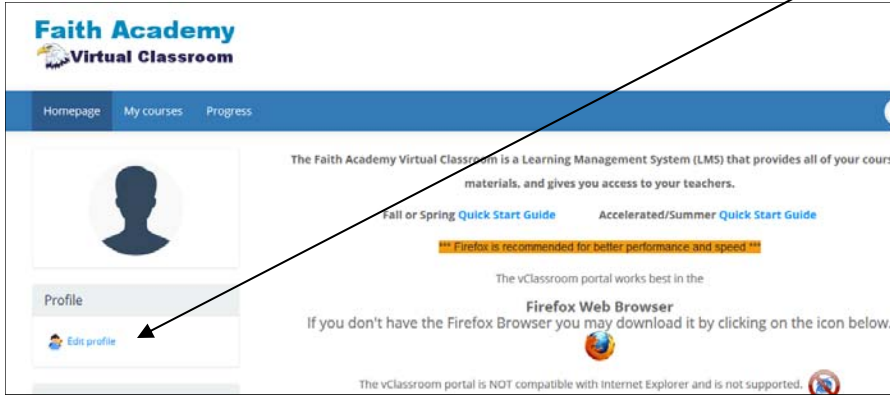
**Progress Tab** - Is not currently being used by Faith Academy. So it might show 0 progress for your courses. But don't worry we are not utilizing this feature.

**Log Out** - Click the Link here to logout of the system.

The screenshot shows the Faith Academy Virtual Classroom interface. At the top left is the logo "Faith Academy Virtual Classroom". A navigation bar contains "Homepage", "My courses", "Progress", and a user profile icon labeled "testuser testuser". On the left side, there is a profile section with a silhouette icon and an "Edit profile" link. Below this is a "Main navigation" menu with "Profile" and "Personal agenda" options. The main content area features a welcome message: "The Faith Academy Virtual Classroom is a Learning Management System (LMS) that provides all of your courses, materials, and gives you access to your teachers." It includes links for "Fall or Spring Quick Start Guide" and "Accelerated/Summer Quick Start Guide". A yellow banner states: "\*\*\* Firefox is recommended for better performance and speed \*\*\*". Below this, it says "The vClassroom portal works best in the Firefox Web Browser" and provides a download link: "If you don't have the Firefox Browser you may download it by clicking on the icon below." A warning message states: "The vClassroom portal is NOT compatible with Internet Explorer and is not supported." At the bottom, there is a "Quick Start Overview" section with a sub-screenshot of the course page and icons for "Announcements", "Documents", and "Forums".

## Change Password

To change your password you can click the edit profile link to get to the edit screen.



To create a new password you must type the current password in here and type the new password into both of these areas.

The screenshot shows the 'Profile' edit screen. It features a user profile icon and several input fields: 'First name' (testuser), 'Last name' (testuser), 'Username' (testuser), 'Code', 'e-mail', 'Phone', 'Language' (English), 'Pass', 'New password', and 'Confirm password'. Below the 'Pass' field is a text instruction: 'To change your password, enter your current password in the field above and your new password in both fields below. To maintain the current password, leave the three fields empty.' A blue 'Save settings' button is at the bottom. Three blue arrows point from the text above to the 'Pass', 'New password', and 'Confirm password' fields. Two blue arrows point from the text above to the 'Save settings' button.

Click the "Save settings" to save your changes.



In the My Courses tab you will see all of the courses in which you are currently enrolled. To enter into the course just click the course name.

The screenshot displays the Faith Academy Virtual Classroom interface. At the top, there is a blue navigation bar with three tabs: 'Homepage', 'My courses', and 'Progress'. The 'My courses' tab is selected and highlighted. To the right of the navigation bar is a user profile icon with a dropdown arrow. Below the navigation bar, the page title 'Faith Academy Virtual Classroom' is visible, along with a notification icon showing the number '1'. The main content area is titled 'My courses' and features a sidebar on the left with a user profile picture, a 'Profile' section with an 'Edit profile' link, and a 'Courses' section with 'Sort courses' and 'Courses history' links. The main area contains two course cards. Each card has a green chalkboard icon with 'a b c' on it. The first card is titled 'Alg 3/Trig A' with a folder icon. The second card is titled 'Alg 3/Trig B' with folder and globe icons. Two black arrows originate from the text above: one points to the 'Alg 3/Trig A' course name, and the other points to the 'Alg 3/Trig B' course name.

Once you have clicked on a course you will see the course applications. All courses will have the Announcements link and the Documents Link. Only particular courses will have the other Forums, and Links.

**Faith Academy**  
**Virtual Classroom**

Homepage My courses Progress

Alg 3/Trig A

**Course Legend**

**Announcements** - Is where any teacher notes, hints and alerts are placed.

**Documents** - Course helpful documents can be found here.

**Forums** - This is where all the weekly Discussion Questions (DQ) are located. This is also where you can find the discussion board for the questions you might have on the weekly work.

**Links** - This is where the teacher can place external website links that might aid in your weekly packets or DQ questions.

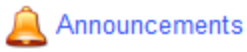
- Announcements
- Documents
- Forums
- Links

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**Documents** - Course weekly packets and helpful documents can be found here.

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**Links** - This is where the teacher can place external website links that might aid in your weekly packets or DQ questions.



When you click on the Announcements link you can see the different announcements placed by the teacher or school administrator.

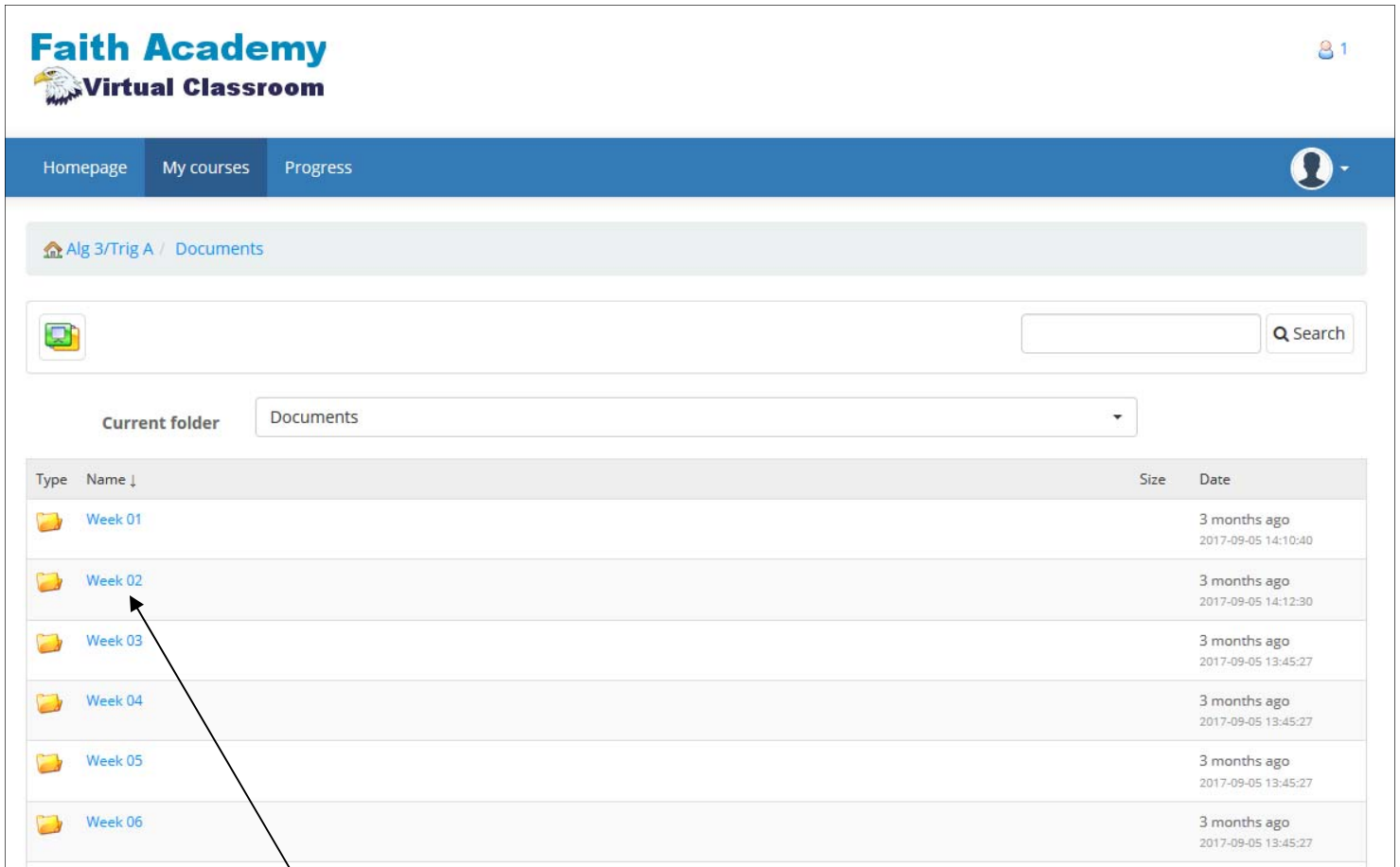
The screenshot shows the Faith Academy Virtual Classroom interface. At the top left is the logo and name "Faith Academy Virtual Classroom". Below it is a navigation bar with "Homepage", "My courses", and "Progress". A breadcrumb trail shows "Alg 3/Trig A / Announcements". The main content area displays a table with columns: "Title", "By", "Latest update", and "Detail". One announcement is listed: "The packet for week 4" by "vClassroom Team" on "December 05, 2017 at 01:31 PM". Below the table is a pagination control showing "Page 1 of 1" and "View 1 - 1 of 1". An arrow points from the text below to the title link in the table.

To read the announcement just click the announcement title link.

The screenshot shows the detail view of the announcement "The packet for week 4". The breadcrumb trail is "Alg 3/Trig A / Announcements / View". The announcement title is "The packet for week 4". Below the title, it says "Hello, The packet for week 4 has an extra credit event." and "Latest update : 12 hours ago". Two arrows point from the text below to the "Announcements" and "View" links in the breadcrumb trail.

To get back to the announcements section you can click the announcements link. Or to go back to the course main page you can click the course link.

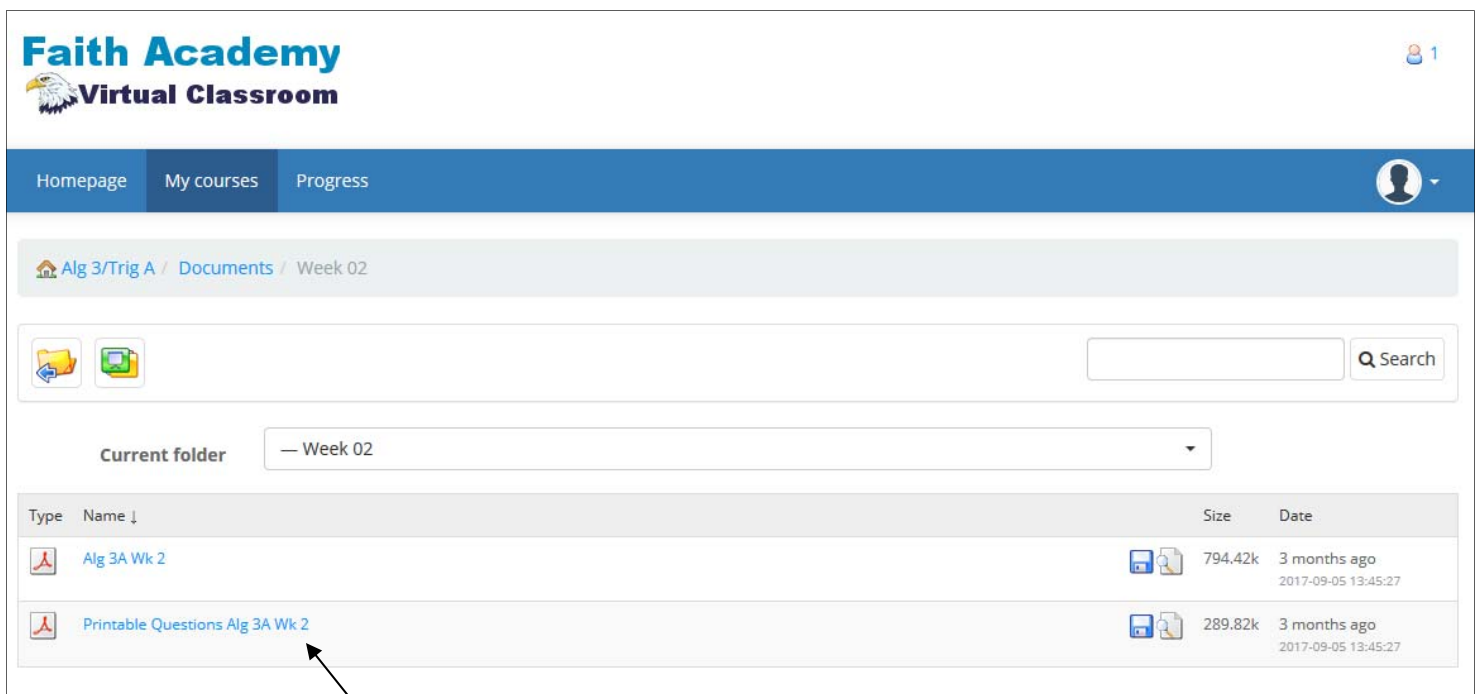




The screenshot shows the Faith Academy Virtual Classroom interface. At the top left is the logo with a bald eagle. The navigation bar includes 'Homepage', 'My courses', and 'Progress'. The breadcrumb trail reads 'Alg 3/Trig A / Documents'. Below this is a search bar and a 'Current folder' dropdown menu set to 'Documents'. A table lists folders for 'Week 01' through 'Week 06', each with a date of '3 months ago'. An arrow points from the 'Week 02' folder to the text below.

Type	Name ↓	Size	Date
Folder	Week 01		3 months ago 2017-09-05 14:10:40
Folder	Week 02		3 months ago 2017-09-05 14:12:30
Folder	Week 03		3 months ago 2017-09-05 13:45:27
Folder	Week 04		3 months ago 2017-09-05 13:45:27
Folder	Week 05		3 months ago 2017-09-05 13:45:27
Folder	Week 06		3 months ago 2017-09-05 13:45:27

Click on the week number you are needing



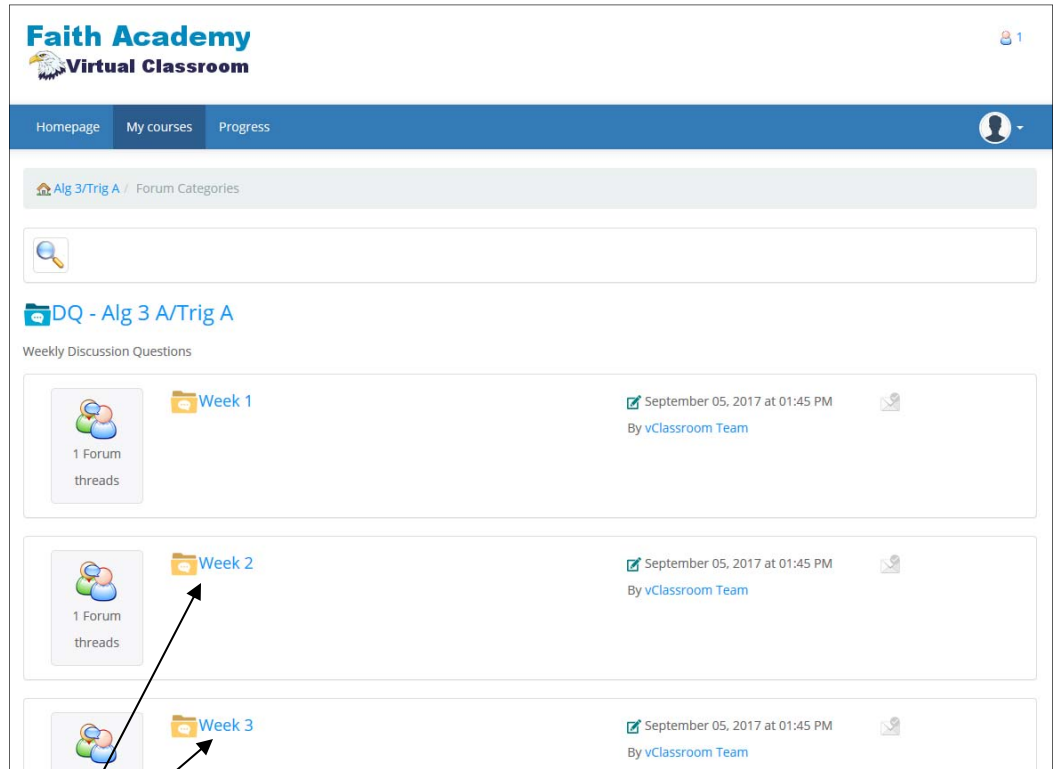
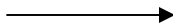
The screenshot shows the Faith Academy Virtual Classroom interface with the 'Week 02' folder selected. The breadcrumb trail is 'Alg 3/Trig A / Documents / Week 02'. The 'Current folder' dropdown is set to '— Week 02'. A table lists two files: 'Alg 3A Wk 2' (794.42k) and 'Printable Questions Alg 3A Wk 2' (289.82k), both dated '3 months ago'. An arrow points from the 'Printable Questions Alg 3A Wk 2' file name to the text below.

Type	Name ↓	Size	Date
PDF	Alg 3A Wk 2	794.42k	3 months ago 2017-09-05 13:45:27
PDF	Printable Questions Alg 3A Wk 2	289.82k	3 months ago 2017-09-05 13:45:27

To view the file. Click on the name.

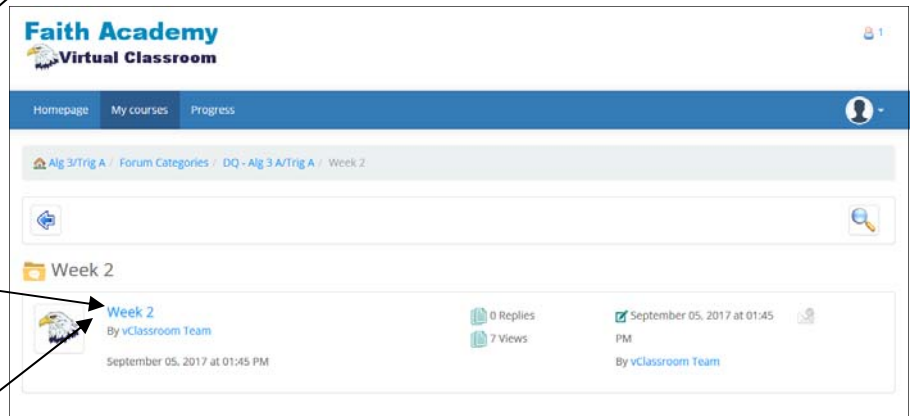
Some subjects will have Forums (Discussion boards). When you click on the Forums link you can see the Discussion Questions available each week. Each week the weekly DQ's will be released for you to view and comment on.

Discussion questions will be found here. Note: The DQ's will be released by the corresponding week number.



After you click on the Forum heading that you are wanting to work on or view, you will get this screen.

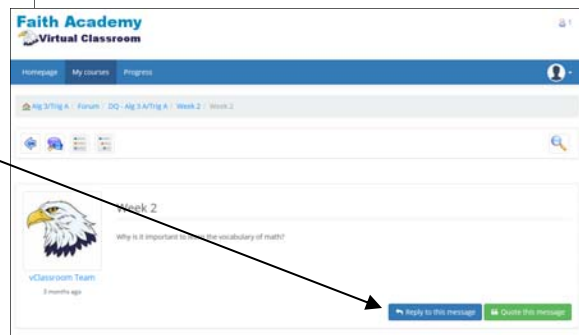
To reply to other DQ's you just need to click on the Question title.



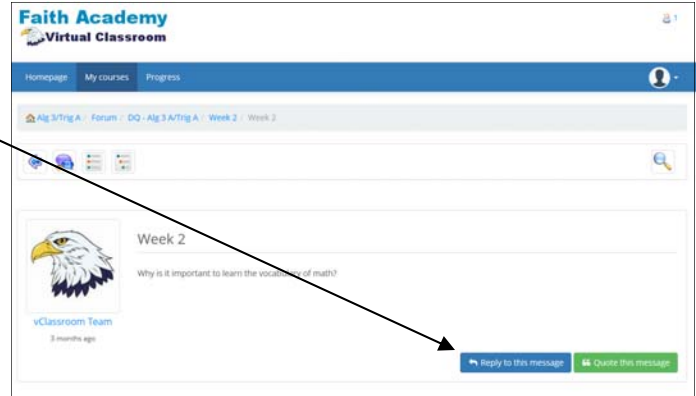
NOTE: If you see a blank DQ after you clicked the Question title. Just click this link and the DQ will appear.



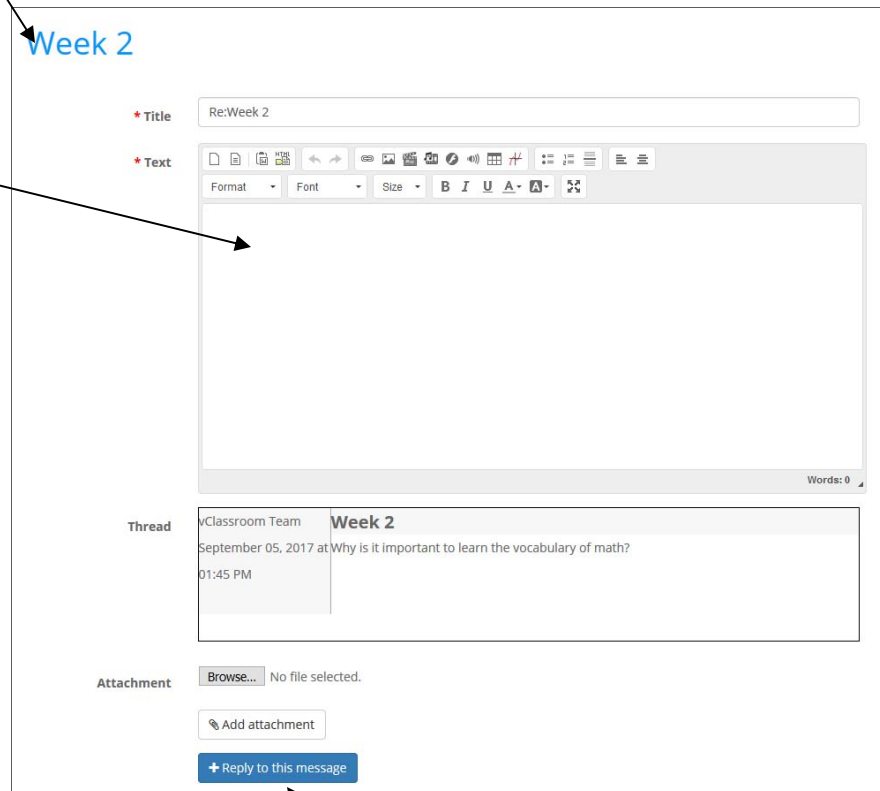
Now you are able to view the DQ question. To reply to the question with your answer click the blue "reply to this message" button.



After you clicked on the blue "reply to this message" button you will get the input screen where you can enter your reply.



Type your reply here in this text box.

A screenshot of the reply input form. The title field contains 'Re:Week 2'. The text area is a rich text editor with a toolbar including options for bold, italic, underline, and text color. Below the text area is a 'Thread' preview showing the original post by 'vClassroom Team' titled 'Week 2' with the question 'Why is it important to learn the vocabulary of math?' dated 'September 05, 2017 at 01:45 PM'. At the bottom, there is an 'Attachment' section with a 'Browse...' button, the text 'No file selected.', an 'Add attachment' button, and a blue '+ Reply to this message' button.

After you have typed in your reply you need to click the "Reply to this message" button to submit your answer.



Some subjects will have Links. When you click on the Links icon you can see any of the available links that the teacher has included for you to aid in your weekly packets or discussion questions.

In the Links section you can see the available links for the course.

The screenshot shows the Faith Academy Virtual Classroom interface. At the top, there is a navigation bar with 'Homepage', 'My courses', and 'Progress'. Below this, a breadcrumb trail reads 'Alg 3/Trig A / Links'. The main content area contains two links, each with an external link icon: 'Weekly lecture videos' (with a subtext 'Weekly lecture videos \*\*\*\*\* PASSWORD = student') and 'direct inverse and joint variation'.

To view the external website or documents, click the desired web link.

This screenshot is identical to the one above, showing the Faith Academy Virtual Classroom interface with the 'Alg 3/Trig A / Links' section. Two arrows originate from the text 'To view the external website or documents, click the desired web link.' and point to the 'Weekly lecture videos' and 'direct inverse and joint variation' links.